SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING
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Ref: SITE/CSE/BOS/2021/07 Date: 25/03/2022

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Meeting Notice

A meeting of the BOS is scheduled on 1st April 2022 at 10:00 am in the office of the Head of Department, CSE to discuss the following agenda.

1. **Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 24th August 2021.
2. **Item No. 2:** To report action taken on the minutes of Board of Studies held on 24th August 2021.
3. **Item No. 3:** To examine the Report for Result Analysist to enhance the effectiveness of student learning process.
4. **Item No. 4:** To consider updation and modification of syllabus for UG and PG program.
5. **Item No. 5:** To conduct value added program so students can meet the industry requirement.
6. **Item No. 6:** To conduct personality development program for faculties and students.
7. **Item No. 7:** To conduct parent teacher meeting for providing student result and attendance status to guardian/ parents.
8. **Item No.** 8: To identify slow and fast learner for each subject in UG and PG program.
9. **Item No.** 9: To motivate students for their projects and student publication.
10. **Item No 10:** To examine feedback analysis for the UG programme for the year 2021-22 Odd Semester.
11. **Item No 11:** To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of Even Semester 2021-22.

Any other items with the permission of the chairman.

Copy to: All faculty members of CSE Department, SITE

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Ref: SITE/CSE/BOS/2021/09 **Date: 2.04.2022**

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Minutes for Meeting of Board of Studies held on 1st April 2022 at Department of COMPUTER SCIENCE AND ENGINEERING

Following members attended the meeting

S.No.	BOS Members	Designation	Role	Signature
1.	Dr. Shravan Garg	Professor & Head	Chairman	
2.	Dr. Sanjive Tyagi	Associate Professor	Member	
3.	Dr. Amit Kishor	Associate Professor	Member	
4.	Dr. Archita Bhatnagar	Associate Professor	Member	
5.	Er. Parag Rastogi	Assistant Professor	Member	
6.	Er. Ashima	Assistant Professor	Member	
7.	Er. Anubha	Assistant Professor	Member	
8.	Er. Anand Gautam	Assistant Professor	Member	
9.	Dr. Naveen Tyagi	Outside Academic Expert	Member	
10.	Er. Amarjeet Kushwaha	Outside Industry Expert	Member	

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. ***Item No. 1:*** *To confirm the minutes of the Board of Studies meeting held on 24th August 2021.*
   Resolution: The member confirmed the minutes.
2. ***Item No. 2:*** *To report action taken on the minutes of Board of Studies held on 24th August 2021.*
   Resolution: The members noted the action taken

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3. ***Item No. 3:*** *To examine the Report for Result Analysist to enhance the effectiveness of student learning process.*

   Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.

4. ***Item No. 4:*** *To consider updation and modification of syllabus for UG and PG program.*

   Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.

5. ***Item No.5:*** *To conduct value added program so students can meet the industry requirement.*

   Resolution: Approved and recommendation sent to Principal S.I.T.E.

6. ***Item No. 6:*** *To conduct personality development program for faculties and students.*

   Resolution: Approved and recommendation sent to Principal S.I.T.E.

7. ***Item No.7:*** *To conduct parent teacher meeting for providing student result and attendance status to guardian/ parents.*

   Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.

8. ***Item No.*** *8: To identify slow and fast learner for each subject in UG and PG program.*

   Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.

9. ***Item No.*** *9: To motivate students for their projects and student publication.*

   Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.

10. ***Item No 10:*** To examine feedback analysis for the UG programme for 2021-22 Odd Semester.

    Resolution: The members noted the feedback analysis and approved the action taken on the feedback.

11. ***Item No 11:*** *To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of Even Semester 2021-22*

    Resolution: Approved and recommended to COE.

Any other items with the permission of the chairman.

There being no other matter, the meeting was concluded with a vote of thanks to the chair.

Dr. Shravan Garg
HoD, CSE